

VACANCY – 12 Months Contract

General Support Staff – Tamariskia, Namibia



Wits Health Consortium will only respond to short-listed candidates.

Candidates who have not been contacted within 2 weeks of the closing date can consider their applications unsuccessful.

WHC reserves the right not to fill this position should it deem it necessary not to.



MAIN PURPOSE OF THE JOB

To support OHSC with a variety of duties including general cleaning of the OHSC

KEY PERFORMANCE AREAS

Gather and empty trash - Sweep and mop floors - Service, clean and supply restrooms - Damp-dust and disinfect furniture, walls, glass surfaces, machines and equipment - Keep all public space neat and clean - Provide clerical support to the OHSC staff including typing, filing and photocopying – Perform other related duties within OHSC as may be assigned, within training and competence.

REQUIRED MINIMUM EDUCATION AND SKILLS

One year cleaning experience - Knowledge of infection control of a medical facility will be advantageous - Physically able to reach, stretch, bend and walk during daily routine - Ability to stand for long lengths of time - Must pass initial medical examination for work as a general assistant in an OHSC environment - Good work ethics - Fast learner and versatile - Active listening skills

For applications send your detailed CV to Bulelwa Mamabolo at tims@witshealth.co.za.

Closing date: **27 April 2018**